

## DISTRICT OF UCLUELET

### Bylaw No. 980, 2005

#### A bylaw to fix Fees, Rents & Charges

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**WHEREAS** the Council of the District of Ucluelet is empowered and authorized pursuant to the Municipal Act to fix the fees, terms and conditions under which administrative services may be supplied and used within the District of Ucluelet; and

**WHEREAS** the Council deems it desirable and expedient to fix the fees, terms and conditions under which administrative services are supplied and used.

**NOW THEREFORE** the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

#### 1. Definitions:

**"Administrative Service"** means the sale of material or the supply of a service by the District administration.

**"District"** means the District of Ucluelet.

**"Due Date"** means the date shown on the invoiced which shall be no less than thirty (30) days from the invoice date to fall on a date that the District Administration office is regularly open.

**"Owner"** means the legal owner or registered lessee of any real property who has the right of access to and control of any land, building or premise to which any of the provision of this bylaw apply.

#### 2. General Conditions:

- a) All fees, rents or charges as set forth in Schedule "A" and Schedule "B", which are attached to and forming part of this bylaw, are hereby imposed and levied by the District and all such fees, rents or charges shall be payable at the District Administration Office.
- b) All fees, rents or charges as set forth by this bylaw shall be due and payable on or before the due date and/or prior to the delivery of goods and services.
- c) The fees, rents and charges levied or imposed under the provisions of this bylaw as shown on Schedule "B" are a special charge upon the lands or real property in respect of which the materials are supplied or used.
- d) All fees, rents and charges levied or imposed under the provisions of this bylaw as shown on Schedule "B", in addition to any other remedies, may be levied, collected and recovered from the Owner charged or used in the same manner and subject to the same incidents as taxes upon land and improvements.

**3. Administrative Provisions**

- a) This bylaw hereby repeals the "District of Ucluelet Administrative Fees, Rents, and Charges Bylaw No. 766, 1997" and amendments thereto.
- b) This bylaw may be cited for all purposes as the "District of Ucluelet Administrative Fees, Rents, and Charges Bylaw No. 980, 2005".

**READ A FIRST TIME** this 11<sup>th</sup> day of **January, 2005**

**READ A SECOND TIME** this 11<sup>th</sup> day of **January, 2005**

**READ A THIRD TIME** this 11<sup>th</sup> day of **January, 2005**

**ADOPTED** this 25<sup>th</sup> day of **January, 2005**

**CERTIFIED A TRUE AND CORRECT COPY** of the "District of Ucluelet Administrative Fees, Rents and Charges Bylaw No. 980, 2005."

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Gale Shier  
Municipal Clerk

**THE CORPORATE SEAL** of the District  
of Ucluelet was hereto affixed in the  
presence of:

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Dianne St. Jacques  
Mayor

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Gale Shier  
Municipal Clerk

**SCHEDULE "A"**  
**Bylaw No. 980, 2005**

**ADMINISTRATIVE FEES, RENTS AND CHARGES**

CATEGORY	AMOUNT	GST
<b>Building Permit Fees &amp; Building Related Inspections</b> (see current Building Code Bylaw)		No
<b>Burning Permit Fee</b>	\$35.00	No
<b>Business Licence Fees</b> (See current Business Regulation & Licensing Bylaw)		No
<b>Bylaws &amp; Plans</b>		
Legal plans - copies	5.00	No
Cadastral Base Map	25.00	No
O.C.P. Map (Separate)	25.00	No
Official Community Plan Bylaw (includes copy of map)	35.00	No
Subdivision Bylaw	50.00	No
Zoning Bylaw (includes small zoning map)	45.00	No
Zoning Map (small)	15.00	No
Zoning Map (large)	25.00	No
<b>Facility &amp; Equipment Rentals</b>		
<b>Court Room</b>		
Four Hours	100.00	Yes
Over Four Hours	150.00	
<b>Council Chambers</b>		
Four Hours	75.00	Yes
Over Four Hours	125.00	
<b>Recreation Hall - Hourly Rates</b>		
Non-Profit	10.00	Yes
Profit	25.00	Yes
Damage Deposit	60.00	No
* Note: (up to a maximum of 3 hours)		

<b>Recreation Hall - Parties</b>		
3 Hour Rate	25.00	Yes
Damage Deposit	60.00	No
<b>Recreation Hall - Events</b>		
Daily Hall Rental (3 – 8 hour rental – hall must be cleaned within rental period)	80.00	Yes
Day/Evening Hall Rental (1:00 p.m. until 9:00 a.m. next day on weekdays; 1:00 p.m. until 12:00 p.m. next day on weekends)	150.00	Yes
Evening (decorating)	40.00	Yes
Damage Deposit	120.00	No
Additional Clean up time to 6:00 p.m. (weekends only)	40.00	Yes
<b>Recreation Equipment – Daily Rates</b>		
Tables	10.00	Yes
Chairs	2.00	Yes
Tents	25.00	Yes
Barbeque	50.00	Yes
Damage Deposit – Tables & Chairs (per item)	10.00	No
Damage Deposit – Tents & Barbeque (per item)	50.00	No
<b>Financial Services</b>		
N.S.F. Charges - U.S. Fund Cheques	Current bank service charge	No
N.S.F. Charges	25.00	No
Property Information – Zoning, legal description and detailed background information	250.00 (per property)	No
Financial Notice Reprints – Invoices, Tax & Utility Notices	5.00 (per reprint)	No
Tax Searches (includes Accounts Receivable & Utilities)	10.00 (per property)	No

<b>Machine Operation/Labour</b>			
Parks/Public Works Labour	Labour - per hr.	45.00	No
	Supervisor - per hr.	55.00	
Public Works Machine Time	Backhoe - per hour	90.00	No
	5 T truck - per hour	90.00	
	Pick up - per hour	30.00	
	Lawn Tractor - per hour	70.00	
<b>Misc. Services</b>			
Ucluelet Logo Pins - each		2.00	Yes
Ucluelet Logo Key Chains - each		4.00	Yes
<b>Photocopying/Faxing</b>			
8 ½ x 11		.50 per page	Yes
8 ½ x 14		.50 per page	Yes
11 x 17		.75 per page	Yes
Faxing (To send a fax)		4.00 for first page 1.00 each additional page	Yes
Faxing (To receive a fax)		2.00 for first page .50 each additional page	Yes
Annual Subscription to Council & Committee of the Whole Meeting Minutes (includes postage)		125.00	Yes

**Schedule "B"**

CATEGORY	AMOUNT	GST
<b>Planning Fees</b>		
<b>Subdivision:</b>		
Application Fee (Conventional and Strata Plan)	<b>800.00</b>	No
Fee for each lot being subdivided from the parent property (Conventional and Strata Plan)	100.00	No
Application fee (Strata Plan: Form "P")	800.00	No
Fee for <b>each</b> Strata phase	500.00	No
Fee for <b>each</b> Strata Form "P" revision application	150.00	No
Fee for <b>each</b> Strata phase revision	150.00	No
Section 944 Waiver	150.00	No
<b>Zoning and Official Community Plan Application Fees</b>		
<b>Zoning:</b>		
Properties under 2 Ha. in size	600.00	No
Properties over 2 Ha. in size.	1000.00 + 200.00 per acre over 2 Ha.*	No
Zoning Bylaw Text Amendment	400.00	No
Official Community Plan Designation Change	400.00	No
Official Community Plan Bylaw Text Amendment	400.00	No
Public Hearing Fee	<b>300.00</b>	No
<i><b>The Public Hearing fees shall be refundable if Council declines to advance the application to a Public Hearing.</b></i>		
<b>Development:</b>		
Development Permit (Properties under 2 Ha. in size)	<b>650.00</b>	No
Development Permit (Properties over 2 Ha. in size)	<b>650.00</b> + 200.00 per acre over 2 Ha.*	No
Development Variance Permit	350.00	No
<b>Board of Variance</b>		
Application	250.00	No

\* Rounded upwards to the nearest acre.