

**DISTRICT OF UCLUELET**

Minutes of the Regular Council Meeting held in the  
Council Chamber, 200 Main Street, Ucluelet, BC on  
January 13, 2009 at 7:30 pm

**COUNCIL PRESENT:**

Mayor Eric Russcher  
Councillor Bill Irving  
Councillor Derek Drake  
Councillor Dario Corlazzoli  
Councillor Randy Oliwa

**STAFF PRESENT:**

Andrew Yeates, CAO  
Saila Hull, Director of Corporate Services

**CALL TO ORDER:**

Mayor Russcher called the meeting to order at 7:31 pm.

**MINUTES:**

*Moved by Councillor Corlazzoli seconded by Councillor Irving to adopt the minutes of the Harbour Authority Meeting held on September 16, 2008 and the Regular Council Meeting held on December 9<sup>th</sup>, 2008 as presented.*

**CARRIED**

**PUBLIC INPUT, DELEGATIONS & PETITIONS:**

N/A

**CORRESPONDENCE:**

**C-1 G.W. Powell, Provincial Health Services Authority**

Re: Publication Update

*Moved by Councillor Irving seconded by Councillor Corlazzoli to receive for information.*

**CARRIED**

**C-2 Lindsay Coulter, David Suzuki Foundation**

Re: Species & Ecosystem Protection Act Endorsement

*Moved by Councillor Irving seconded by Councillor Corlazzoli to receive for information.*

**CARRIED**

**C-3 Richard Neufeld, Minister of Energy, Mines & Petroleum Resources**

Re: Wave Energy

*Moved by Councillor Irving seconded by Councillor Oliwa to receive for information.*

**CARRIED**

Councillor Irving requested that staff check into the impact of the provincial announcement made on cutbacks to alternative energy funding and if it will affect the Ucluelet wave energy proposal.

**C-4 Janey Williams, UES**

Re: Cutting Down Trees

*Moved by Councillor Corlazzoli seconded by Councillor Drake to write a letter in response that Council is also concerned about the cutting of trees and that development in Ucluelet proceeds in an environmentally sustainable manner.*

**CARRIED**

**C-5 Paul Sprout, Pacific Region Regional Director General**

Re: Consultative Processes for Management of West Coast Fisheries

*Moved by Councillor Irving seconded by Councillor Corlazzoli to write a letter in response.*

**CARRIED**

Councillor Irving noted local government needs to be acknowledged as a direct stakeholder as we spend significant resources on maintaining harbour facilities and that he would assist with writing the letter.

**C-6 Honourable Mobina Jaffer**

Re: Congratulations

*Moved by Councillor Corlazzoli seconded by Councillor Oliwa to receive for information.*

**CARRIED**

**C-7 Eric Tamm, Ecotrust Canada**

Re: Survey

*Moved by Councillor Drake seconded by Councillor Corlazzoli to receive for information.*

**CARRIED**

**C-8 Lorraine Browne, BC Lions Society**

Re: Eagles in the City Sponsorship

*Moved by Councillor Irving seconded by Councillor Corlazzoli to receive for information.*

**CARRIED**

**INFORMATION ITEMS:**

<b>I-1</b>	<b>UBCM</b> Re: Built Environment & Active Transportation Community
<b>I-2</b>	<b>UBCM</b> Re: School Community Connections Program & Strengthening the Connection
<b>I-3</b>	<b>Minister Blair Lekstrom, Ministry of Community Development</b> Re: Trees for Tomorrow Initiative
<b>I-4</b>	<b>Bill Sinclair, Regional Director, Western Canada</b> Re: Trees for Tomorrow
<b>I-5</b>	<b>Gordon Campbell, Premier</b> Re: Government Programs
<b>I-6</b>	<b>Minister Blair Lekstrom, Ministry of Community Development</b> Re: Towns for Tomorrow and LocalMotion grant programs
<b>I-7</b>	<b>UBCM</b> Re: 2008 UBCM Administered Grants

<b>I-8</b>	<b>Barry Janky, Association of Vancouver Island &amp; Coastal Communities</b> Re: Resolution Process
<b>I-9</b>	<b>Eddie Fraser, Association of Vancouver Island &amp; Coastal Communities</b> Re: 2009 Resolutions – Annual General Meeting
<b>I-10</b>	<b>Owen Dickie, Canadian Association of Home &amp; Property Inspectors</b> Re: Home and Property Inspectors
<b>I-11</b>	<b>Owen Dickie, Canadian Association of Home &amp; Property Inspectors</b> Re: Home and Property Inspectors – BC Government Standards
<b>I-12</b>	<b>UBCM</b> Re: Report on Delivery of Fire Services
<b>I-13</b>	<b>Mayor Fassbender, City of Langley</b> Re: Supportive Housing Assessment Class
<b>I-14</b>	<b>Local Government and Climate Change- Current Law and Urgent Action</b> Re: Seminar
<b>I-15</b>	<b>BC Economic Summit</b> Re: Invitation
<b>I-16</b>	<b>TimberWest Forest Corporation</b> Re: New Agreement with Workers
<b>I-17</b>	<b>UBCM</b> Re: Community to Community Forum
<b>I-18</b>	<b>Vancouver Island Economic Alliance</b> RE: Outcome of 2008 Planning Session
<b>I-19</b>	<b>J.T. Hall, The Real Estate Foundation of BC</b> Re: Ucluelet Integrated Housing Project
<b>I-20</b>	<b>Carolyn Sampson, Vancouver Island Community Corrections</b> Re: Aboriginal Community Justice Forum Invitation
<b>I-21</b>	<b>BC Assessment</b> Re: 2009 Property Assessment Roll
<b>I-22</b>	<b>Dan Edwards</b> RE: Pacific Salmon Treaty

*Moved by Councillor Corlazzoli seconded by Councillor Irving to receive items I-1 through I-22 for information.*

**CARRIED**

Councillor Irving asked if grants were being pursued by staff. The CAO responded that the recreation department is pursuing the Built Environment & Active Transportation Community, School Community Connections and the Trees for Tomorrow grants. He noted that grants are now being managed by the BC Rural Secretariat. A Towns for Tomorrow application has been submitted for the trail.

*Supportive Housing Assessment Class*

Mayor Russcher inquired how this letter affects the District with its affordable housing units. The CAO responded that it would depend on the property tax exemption bylaw, and he would get back with information from the Treasurer.

**COMMITTEES:**

*Mayor Eric Russcher*

**ACRD**

- Reviewed committee appointments on the Board

**Clayoquot Biosphere Trust**

- Informal meeting without quorum, expenditures for 2009 were approved
- Projects are well represented among communities

**Tourism Ucluelet**

- Draft of logo and identity complete. Ucluelet will be spelled U.Clue.let for easier pronunciation.
- Received stats from Park to end of Dec – numbers are down a little

**Food Bank on the Edge**

- Reviewed Christmas events – hamper program and food giveaway – numbers were up which is unfortunate (approx. 20% increase)

**UEDC**

- Mayor is Chair, Vice-Chair is Erik Larsen and looking for 1 more member. UEDC has been not too productive in the last while besides the community forest project and is looking to ramp up efforts in the next year.
- Reviewed activities to date.
- The community forest application has been submitted to the government; proposed business plan still needs review as the annual allowable cut is small. Issues can be addressed once the community forest is in place.

*Councillor Corlazzoli*

**Housing Society**

- Food contract has been re-issued.
- Budget is looking good – GST refund issue with BC Housing.
- Have a fund allocated monthly similar to a contingency fund.

*Councillor Irving*

**Historical Society**

- The Isabel Kimito display is at the BC Museum and will travel to other museums.

**Staff Request:**

The historical society has requested if one of the two admin / planning summer students could work on a business plan for the museum if they get hired this year.

**Budget Request:**

*Moved by Councillor Irving seconded by Councillor Corlazzoli to look at costing the next phase of the parking lot project for the 2009 budget, which consists of a survey (detailed site plan) of the parking lot and possible building location.*

**CARRIED**

## **Harbour Advisory Commission**

### **Staff Requests**

- Would like timeline from staff for review of signage at Small Craft Harbours – would like to see draft proposal by end of February.
- Status report from staff regarding Boat Launch at end of seaplane base road – survey and foreshore lease and whiskey landing agreement completion.

*Moved by Councillor Irving seconded by Councillor Corlazzoli for staff to review the offloading rates and collections at the Whiskey dock.*

**CARRIED**

*Moved by Councillor Irving seconded by Councillor Corlazzoli for staff to finish Phase 1 of the fish cleaning station so that it is operational by March 1<sup>st</sup> – this includes signage, tables, and water connections / drains and lights / power if funds are available.*

**CARRIED**

### **Aquatic Management Meeting (Coastal Planning)**

- Need Ucluelet to assist with drafting a good TOR for the process in order to cover off its interests including drainages, harbour etc.
- DFO and aquatic management board are involved

*Councillor Drake*

### **Westcoast Community Resources Society**

- Budget process is underway
- Desk audit of community outreach program
- Staff are being changed over to MPP

### **Westcoast Multiplex Society**

- Fundraising Coordinator has been hired
- Working on a website (Westcoast Multiplex.org)
- Hockeyville will be announced tomorrow night

### **Chamber of Commerce**

- Chamber requested list of business licence holders from the District (by end of Feb for new applications)
- Terms of Reference with Tourism Ucluelet (TU) being worked on
- JD for marketing and admin services coordinator being created
- PRVC retail sales guidelines approved and will be forwarded to council, audit is happening
- Council needs to approve the TU budget according to the agreement and it will be forwarded to council formally

*Councillor Oliwa*

### **Bear Aware**

- Waiting for application for bear status

### **Whale Fest**

- Large undertaking, working on opening up the communication process and outlined how to communicate with council

**Emergency Social Services / Fire Department**

- Used to be a process where PEP had a weather warning go to CAO and then forwarded to the ESS; they have asked for that to be reinstated
- Requesting letter of reply regarding status of MES hiring
- Fire depnt had elections – stayed the same except for social committee; no chief has been appointed and the 3 captains stayed the same. Would like a letter or response from staff on hiring process.

**COM 2 – Recommendations from April 1<sup>st</sup>, 2008 Committee of the Whole Meeting**  
*Moved by Councillor Corlazzoli seconded by Councillor Irving to approve the recommendations.*

**CARRIED**

**REPORTS:**

**R-1 Jeanette O’Connor, Manager of Finance**

Re: Expenditure Voucher G-01/09

*Moved by Councillor Corlazzoli seconded by Councillor Irving to approve the Manager of Finance’s report.*

**CARRIED**

**R-2 Martin Gee, Director of Finance**

Re: Property Assessments 2009 Completed Roll

*Moved by Councillor Irving seconded by Councillor Corlazzoli to receive for information.*

**CARRIED**

**R-3 Jeanette O’Connor, Manager of Finance**

Re: Automobile Allowance Rates

*Moved by Councillor Irving seconded by Councillor Corlazzoli to receive for information.*

**CARRIED**

**LEGISLATION:**

**B-1 Road Naming Bylaw No. 1079, 2008**

*Moved by Councillor Corlazzoli seconded by Councillor Drake to adopt “Road Naming Bylaw No. 1079, 2008”.*

**CARRIED**

**B-2 District of Ucluelet 2008-2012 Financial Plan Amendment Bylaw No. 1092, 2008.**

*Moved by Councillor Corlazzoli seconded by Councillor Drake to adopt the District of Ucluelet 2008-2012 Financial Plan Amendment Bylaw No. 1092, 2008.*

**CARRIED**

**B-3 Affordable Housing Reserve Fund Bylaw No. 1093, 2008.**

*Moved by Councillor Oliwa seconded by Councillor Drake to adopt the Affordable Housing Reserve Fund Bylaw No. 1093, 2008.*

**CARRIED**

**NEW BUSINESS:**

*Harbour Manager*

Councillor Corlazzoli inquired into who the replacement for the harbour manager was during his holidays and if the District was informed. He requested a staff report on what happened during the holidays as a replacement is required in the contract. The Harbour Advisory Commission have concerns about the parking near the new cleaning station – the public works department needs to provide direction on parking and signage to provide better access to the outer basin.

*Terrace Beach tree limbing*

Councillor Corlazzoli noted that extra limbs have come down in the last while. It is his understanding that the Strata is responsible for cleaning the limbs up in the District's park. Would like staff to look into that and a letter sent that the stairs that lead down to the Gazebo be kept in good repair (review agreement). Not sure whose liability it is, but it is on the District's right-of-way.

*House numbering*

Councillor Drake noted that BC Ambulance staff have concerns over addresses not being visible from the sides of housing and commercial businesses. Councillor Corlazzoli requested a staff report on that topic and research if it is provincial law to have signage or if a bylaw is needed. It is also his understanding that new road names have to be sent to 911.

*Road closures*

Councillor Drake noted that the Ambulance Service has not been notified of some road closures so may need policy in place regarding giving notice. The CAO responded that staff can come up with a notification procedure for Ambulance and Fire.

*New Model Forest Society*

Mayor Russcher appointed Councillor Drake to the new group as a council liaison.

*Toquaht First Nations*

Mayor Russcher noted that Chief Bert Mack stepped down as Chief and handed it over to his daughter Anne.

**PUBLIC QUESTION PERIOD:**

None

**ADJOURNMENT:**

*Mayor Eric Russcher adjourned the meeting at 8: 50 pm.*

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, January 13<sup>th</sup>, 2009 at 7:30 pm, in the Council Chamber, 200 Main Street, Ucluelet, BC.

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Eric Russcher  
Mayor

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Saila Hull  
Corporate Officer