

**DISTRICT OF UCLUELET**  
Minutes of the Regular Council Meeting held in the  
Council Chamber, 200 Main Street, Ucluelet, BC on  
October 13, 2009 at 7:30 pm

**COUNCIL PRESENT:**

Mayor Eric Russcher  
Councillor Bill Irving  
Councillor Derek Drake  
Councillor Randy Oliwa

**STAFF PRESENT:**

Andrew Yeates, CAO  
Jason Niles, Assistant Planner  
Barb Gudbranson, Admin. Secretary

**CALL TO ORDER:**

Mayor Russcher called the meeting to order at 7:30 pm.

**MINUTES:**

*It was moved and seconded by Councillor Irving and Oliwa to adopt the minutes of the Regular Council Meeting held on September 22<sup>nd</sup>, 2009 as amended by inserting at C-2 "as letter was previously sent regarding issue" and under new business to identify UEDC comment.*

**CARRIED**

**Business out of the minutes:**

N/A

**DELEGATIONS and PUBLIC INPUT:**

**Charles Smith – Weyerhaeuser, Ocean West Development**

Two parcels in Ocean West are slated for affordable housing; there are two issues that are impacting the ability of providing affordable housing. The first issue is in the Development Cost Charge bylaw that there is no mechanism for a differential rate for affordable housing. Have previously requested council if it was possible to implement a split development cost charge to allow for lower rate for affordable housing. Second item is the requirement for all multi- family units to meet the LEEDS specification which makes housing less affordable, green building guidelines would be preferable to costs associated. Would like to request council consider changes to DCC bylaw regarding affordable housing.

**D-1** Kim Seward-Hannam, Superintendent & Louanne Ralston, Business Media/Communications Officer, Pacific Rim National Park Reserve  
**Re: Management Planning**

Council received a presentation of a five year strategic management plan regarding the Pacific Rim National Park Reserves (PRNPR) three units that consist of the Long Beach Unit, Broken Group Islands and West Coast Trail. Parks Canada mandate is to conserve the ecological integrity of all coastal marine ecosystems; provide quality visitor experiences and build awareness and educate visitors about marine conservation. Issues identified for the management plan are the evolving relationships with First Nations; managing marine ecosystems; protecting and restoring ecological integrity; cultural resource management; visitor experience infrastructure and capacity. A public draft of the management plan will be available in November for consultation and comment, completion date of the plan is March 2010.

Delegation ended 8:03

**CORRESPONDENCE:**

C-1 Marny Saunders, Chamber of Commerce  
**Re: Public Washrooms**

*It was moved and seconded by Councillor Irving and Oliwa to receive for discussion.*

**CARRIED**

*It was moved and seconded by Councillor Irving and Oliwa to close the public washrooms in the municipal building and for a secondary plan be established by staff.*

**CARRIED**

C-2 Lisa Brisco, Ucluelet & Area Historical Society  
**Re: Grant Request**

*It was moved and seconded by Councillor Irving and Oliwa to forward to budget process.*

**CARRIED**

C-3 Brian Pettit  
**Re: Public Awareness of Diabetes**

*It was moved and seconded by Councillor Irving and Oliwa to proclaim November as Diabetes month and November 14<sup>th</sup> as World Diabetes Day.*

**CARRIED**

C-4 Lisa Brisco, Ucluelet & Area Historical Society  
**Re: Road Contribution**

*It was moved and seconded by Councillor Irving and Drake to forward to budget process and have Public Works forward an estimated cost for road.*

**CARRIED**

C-5 Paul Sprout, Fisheries & Oceans  
**Re: Consultative Processes for Fisheries Management**

*It was moved and seconded by Councillor Irving and Oliwa to receive and forward a copy of letter to West Coast Aquatic Management Board and the UBCM Resource Committee to take up on behalf of coastal communities.*

**CARRIED**

C-6 Kate Jobling, HealthLinkBC  
**Re: Link to H1N1 Information & Advice**

*It was moved and seconded by Councillor Drake and Irving to receive for discussion.*

**CARRIED**

*It was moved and seconded by Councillor Irving and Mayor Russcher to put the HealthLinkBC web button on the District's website.*

**CARRIED**

C-7 Mike Neave  
**Re: Development of CSP Plant**

*It was moved and seconded by Councillor Irving and Oliwa to receive as information.*

**CARRIED**

C-8 Kristina Krzykala  
**Re: Road Closure Request – Cynamocka**

*It was moved and seconded by Councillor Irving and Drake to receive for discussion.*

**CARRIED**

**Recommendation** – staff to clarify procedures for road closures.

C-9 Greg Blanchette

**Re: Maggie Lake Timber Block**

*It was moved and seconded by Councillor Oliwa and Drake to receive for discussion.*

**CARRIED**

**Noted:** Ministry of Forests personnel sent clarification that block was properly replanted and healthy.

**INFORMATION ITEMS:**

I-1 Minister Kevin Krueger, Ministry of Tourism, Culture and the Arts

**Re: Olympic Torch Grant**

I-2 Rosemary Bonnan, Vancouver Island Regional Library

**Re: 2008 Annual Report**

I-3 Gordon Campbell, Premier

**Re: BC Community Achievement Awards**

I-4 Minister Mary Polak, Ministry of Children & Family Development

**Re: Foster Family Month in BC - October**

I-5 Tex Enemark

**Re: Class 4 Taxes**

I-6 Jay Gilbert, City of Coquitlam

**Re: Introduction of Harmonized Sales Tax**

I-7 Jay Gilbert, City of Coquitlam

**Re: Evergreen ALRT Line Discussion Paper**

I-8 Union of British Columbia Municipalities

**Re: Grant Opportunities & Upcoming Deadlines**

*It was moved and seconded by Councillor Irving and Drake to receive information items I-1 through I-8 for information.*

**CARRIED**

I-1 **Olympic Torch Grant**

Thank you to staff on approval of grant application.

I-5 **Class 4 Taxes**

Industrial tax rate article has some good and bad points. Historically in the forest industry forest companies that supported community activity were treated well; private land around Ucluelet was folded into the TFL.

I-6 **Harmonized Sales Tax**

Would like council to come to a collaborative agreement and have discussion at the Strategic Planning session.

I-8 **UBCM Grant Opportunities**

Healthy Food and Beverage Sales in recreation facilities would like the Director of Recreation to look into this application.

**COMMITTEES:**

*Mayor Eric Russcher*

**UBCM**

- Unusual Conference this year with the economic times, provincial government has reinforced that there are no funding opportunities at this time. Spoke with various ministries on projects that the District has initiated.
- ACRD will receive legal access to the Long Beach Airport, new terminal is almost complete.
- BC Hydro indicated that there is no reason why they would stand in the way of wave energy development but they don't want to pay more for technology.
- Ministry of Forests discussion was on the proposed community forest and the annual allowable cut. House was sitting at the time so our opportunity to meet with Ministers was very limited.
- Ministry of Community & Rural Development, Minister Bennett – good progressive meeting, is impressed with what the destination resort community has been doing and we will follow up with future initiatives.

**Recreation Commission**

- AGM postponed due to illness

**Central Westcoast Forest Society**

- Postponed due to illness

*Councillor Irving*

**UBCM**

- RCMP Superintendent agreed that Ucluelet Detachment is carrying a large load.
- Integrated Land Management Bureau – received good direction and information regarding Aquarium and proposed site(s) applications.

*Councillor Drake*

**West Coast Multiplex Society**

- This Thursday there is an energy biomass meeting, this is regarding new technology on initiatives for heating.

**West Coast Community Resources Society**

- Looking for new board members, AGM is on November 26<sup>th</sup>.
- New community youth worker hired, formerly from Vancouver
- Society went through scare with the 2% cut back and then it was rescinded, would have had a huge impact on the budget.
- staff has been inspecting progress on the Community Hub, discussion held on rent.
- Would like social services information more readily available to public, suggest a link on the District website would assist the public.
- discussion on child care society forming a group with the resources society.

**Ucluelet Chamber of Commerce**

- AGM is tentatively set for October 25<sup>th</sup>

**UBCM**

- Attended session on food security and community gardens, was interesting to see what was going on in other BC communities. Will pass the information along to our food group and CBT.

*Councillor Oliwa*

**UBCM**

- As a new council member the conference was very informative and brought things full circle. Great opportunity for net working and meeting ministry representatives.

**REPORTS:**

**R-1** Jeanette O'Connor, Manager of Finance

**Re: Expenditure Voucher G-17/09**

*It was moved and seconded by Councillor Irving and Oliwa to receive Expenditure Voucher G-17/09.*

**CARRIED**

**R-2** Andrew Yeates, CAO

**Re: Formation of Barkley Community Forest Corporation**

*It was moved and seconded by Councillor Irving and Drake to adopt the following resolution "The District of Ucluelet Mayor and Council hereby resolves to approve the formation of the Barkley Community Forest Corporation and authorizes the request to obtain the Inspector of Municipalities approval for the incorporation. The Ucluelet Council authorizes its legal counsel to request the Inspector of Municipalities approval for the incorporation on its behalf".*

**CARRIED**

**R-3** Martin Gee, Director of Finance

**Re: Grants-In-Aid Policy and Application**

*It was moved and seconded by Councillor Irving and Oliwa to receive for discussion.*

**CARRIED**

*It was moved and seconded by Councilor Drake and Oliwa to implement the Grants-In-Aid Policy and application process submitted by the Director of Finance.*

**CARRIED**

**R-4** Jason Niles, Asst Planner & Britney Slade Summer Planning Student

**Re: Heritage Tree Protection**

*It was moved and seconded by Councillor Irving and Oliwa to receive for discussion.*

**CARRIED**

**Noted:** Shrubs are not identified; hazardous tree definition-broaden with provincial certification; trunk diameter define; 3.1.5 -define.

*It was moved and seconded by Councillor Irving and Drake for staff to finish the inventory map, amend draft bylaw and forward to council meeting.*

**CARRIED**

**LEGISLATION**

**BR-1** Jason Niles, Assistant Planner

**Re: Temporary on-site accommodation during construction**

*It was moved and seconded by Councillor Oliwa and Irving to receive the Planning Assistants Report.*

**CARRIED**

**B-1 Building Bylaw Amendment Bylaw No. 1101, 2009**

*It was moved and seconded by Councillor Irving and Oliwa to approve third reading of Building Bylaw Amendment Bylaw No. 1101, 2009.*

**CARRIED**

*It was moved and seconded by Councillor Oliwa and Drake to adopt the Building Bylaw Amendment Bylaw No. 1101, 2009.*

**CARRIED**

**B-2 Zoning Bylaw Amendment Bylaw No. 1102, 2009**

*It was moved and seconded by Councillor Irving and Oliwa to approve third reading to Zoning Bylaw Amendment Bylaw No. 1102, 2009.*

**CARRIED**

*It was moved and seconded by Councillor Oliwa and Drake to adopt the Zoning Bylaw Amendment Bylaw No. 1102, 2009.*

**CARRIED**

**BR-2 Jeanette O'Connor, Manager of Finance**

**Re: Ucluelet Municipal Property Tax Exemption Bylaw**

*It was moved and seconded by Councillor Irving and Drake to receive the Manager of Finance report.*

**CARRIED**

**B-3 Ucluelet Municipal Property Tax Exemption Bylaw No. 1106, 2009**

*It was moved and seconded by Councillor Irving and Drake to approve first reading of Ucluelet Municipal Property Tax Exemption Bylaw No. 1106, 2009.*

**CARRIED**

*It was moved and seconded by Councillor Oliwa and Irving to approve second reading of Ucluelet Municipal Property Tax Exemption Bylaw No. 1106, 2009.*

**CARRIED**

*It was moved and seconded by Councillor Drake and Oliwa to approve third reading of Ucluelet Municipal Property Tax Exemption Bylaw No. 1106, 2009.*

**CARRIED**

**BR-3 Jason Niles, Assistant Planner**

**Re: Civic Address Numbering Bylaw**

*It was moved and seconded by Councillor Irving and Drake to receive the report from the Assistant Planner.*

**CARRIED**

**B-4 Civic Address Numbering Bylaw No. 1108, 2009**

*It was moved and seconded by Councillor Irving and Oliwa to approve first reading of Civic Address Numbering Bylaw No. 1108, 2009.*

**CARRIED**

*It was moved and seconded by Councillor Oliwa and Drake to approve second reading of Civic Address Numbering Bylaw No. 1108, 2009.*

**CARRIED**

**NEW BUSINESS:**

**CSP (Transpacific Fish) Development**

Council had a tour of site with possible development scenario. No new information has come forward to council as of yet.

**Grant-In-Aid Policy**

Staff to notify all past applicants regarding funding request form.

**Suites**

Many single family homes have been constructed with fully contained suites in them, need to confirm that they meet District regulations.

**Cenotaph**

National Defense may be able to help with funding for upgrade. Remembrance Day is in Ucluelet this year.

**Community Centre Working Committee**

Tour centre once a month if a councillor would like to attend let them know.

**Audit Committee**

Putting together times for Strategic Planning, Budget Meeting and day time Council Meetings. May have to contact each councillor and check dates and times for day time meetings. Staff will put together and forward package to council.

*It was moved and seconded by Councillor Irving and Drake to forward a letter to the Chamber of Commerce for circulation through the service sector regarding the excellent community service provided and for being such good ambassadors for the community.*

**CARRIED**

**Development Cost Charges**

Staff to look into lowering the DCC charges on affordable housing and ability to apply Green Building guidelines for developments like Ocean West.

**Co-op Lighting**

Would like council consider reviewing the sign bylaw and allowing the Co-op to turn on the lights during operating hours only

*It was moved and seconded by Councillor Irving and Drake for staff to review possibilities of amending the Sign Bylaw to allow the Co-op to turn on sign lights during operating hours only.*

**CARRIED**

**PUBLIC QUESTION PERIOD:**

Sarah Douziech - Westerly News - questioned expenditures in R-1; would like to know total costs to Heather Brae and payment for City Green Solutions was regarding the Districts LivSmart program.

Charles Smith - when Class 4 taxation was implemented the major industrial tax payers had a group that was dealing with the provincial finance ministry and they pointed out issues that were coming out of class 4 taxation. The province was requested to consider a maximum ratio between residential and industrial mill rate. At the time this took place the industry could afford the rate but not now.

Approved

In regards to the Tree Preservation Bylaw would request council to consider whether there can be exemptions between the trails, park areas, riparian and green space sections in a CD-5 zone development. Protection for the trees has already been built into the MDA.

**ADJOURNMENT:**

*Mayor Eric Russcher adjourned the meeting at 9:18 p.m.*

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, October 13<sup>th</sup>, 2009 at 7:30 pm, in the Council Chamber, 200 Main Street, Ucluelet, BC.

-----  
Eric Russcher  
Mayor

-----  
Andrew Yeates  
CAO